

### REQUIREMENTS

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| 1. Completed application form                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Completed business plan template                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Certified copy of valid identity card / passport                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. One passport size photo of each applicant taken within 6 months of the application                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Certified proof of local current residence for applicant(s)                                                                                                                                                                                                                                                                                                           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Certified copy of founding documentation i.e. <ul style="list-style-type: none"> <li>- Certificate of Incorporation/ Private Business Corporation (for existing businesses only)</li> <li>- Memos and Articles for limited liability companies (for existing companies only)</li> <li>- CR14</li> <li>- Partnership deeds (for existing partnerships only)</li> </ul> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Certified copy of bank statements - 3 months (where available)                                                                                                                                                                                                                                                                                                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. Certified copy of Tax Clearance/VAT Certificate (for existing businesses only)                                                                                                                                                                                                                                                                                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. Certified copy of financial statements (for existing businesses only)                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |